

## **Community Service (Adult):**

*Pursuant to Texas Code of Criminal Procedure § 45.049, the court may only order community service be performed for a **governmental entity or a nonprofit organization** that provides services to the general public that enhance social welfare and the general well-being of the community.*

**Community service hours MUST be completed at one of the non-profit or governmental organizations approved by the Cedar Park Municipal Court and listed below. Community service hours that are performed at an agency other than those approved by this Court may be denied.**

**Please read through the list carefully, as each agency may have different requirements, and be aware that all community service hours will be verified by the Court.**

Also attached to this notice is the Community Service Time Log. This log must reflect each date that community service hours were performed, the number of hours performed that day, a description of the work, and must be initialed by the approved supervisor. If community service is performed at multiple agencies, a separate log will be required. **Upon completion of all hours Ordered, the agency supervisor must print and sign his or her name, and list their telephone number at the bottom of the log.**

Those defendants performing community service will be expected to comply with all rules and regulations of the agency where the hours are being performed. Disrespectful behavior or vulgar language will not be tolerated, and appropriate attire must be worn. **Failure to comply with the agency's policies could result in a denial of community service.**

<b><u>City of Cedar Park –Field Operations</u></b> (see attached flyer for details) 2401 Brushy Creek Loop, Cedar Park, TX 512-401-5566	<b><u>City of Cedar Park – Parks Department</u></b> (see attached flyer for details) 220 Old Hwy 183, Cedar Park, TX 512-401-5500 or 512-250-9311	<b><u>Goodwill Industries of Central Texas</u></b>  <u>Approved Locations:</u>  -75 Brushy Creek / <b>249-5300</b> -1911 N. Bell / <b>259-4392</b> -3100 Whitestone Blvd./ <b>259-8553</b> -2051 Cypress Creek Rd / <b>258-7081</b>  <i>(Orientation needed prior to community service. 1 hr credit given for attending).</i>
<b><u>Williamson Co. Animal Shelter</u></b> 1855 SE Inner Loop Georgetown, TX 78626 512-943-3332	<b><u>Reveal Resource Center</u></b> Located at Hill Country Nazarene Church 1750 Bagdad Road Cedar Park, TX 78613 512-259-0881 Mon. – 9am to 1pm /Tues. 8:30am-1:30pm	
<b><u>Life Bridge Job Corps</u></b> 1150 S Bell Blvd. Cedar Park, TX 78613 512-423-0929	<b><u>Neighborhood Sports</u></b> (No violent offenses) Call for location and scheduled time Contact: Jeff Forster 512-249-2611	



## Community Service Time Log

According to the conditions of your order, you are responsible for completing community service. This form is to provide verification of those hours. **Supervisor name and phone number is required! IF SUPERVISOR NAME AND CONTACT NUMBER IS NOT PROVIDED, THE COMMUNITY SERVICE HOURS WILL NOT BE ACCEPTED.**

**Defendant's Name:** \_\_\_\_\_

1. Organization Name: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

*(If completing at two different organizations, please include additional organizations information below)*

2. Organization Name: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

\*\*\*\*This section must be completed in full\*\*\*\*

Date	Work Description & Location	Time In	Time Out	# of hours	Supervisor Name (Print Please)	Supervisor Initials

**TOTAL HOURS WORKED:**

**To be completed by supervisor:**

I hereby certify that the above record (reflected by my initials) is a true representation of the number of hours worked.

\_\_\_\_\_  
Organization #1 Supervisor Name

\_\_\_\_\_  
Organization #1 Supervisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Organization #2 Supervisor Name

\_\_\_\_\_  
Organization #2 Supervisor Signature

\_\_\_\_\_  
Date

**You are required to bring this completed form back to court on or before the date ordered.**  
**You may fax to 512-259-9796 or email to [municipal.court@cedarparktexas.gov](mailto:municipal.court@cedarparktexas.gov)**

**City of Cedar Park - Parks & Recreation Department**  
**COMMUNITY SERVICE**

***Must be 18 years or older***

***Monday thru Friday No appointment needed***  
***Saturdays, Sundays, and Holidays – Appointment needed***

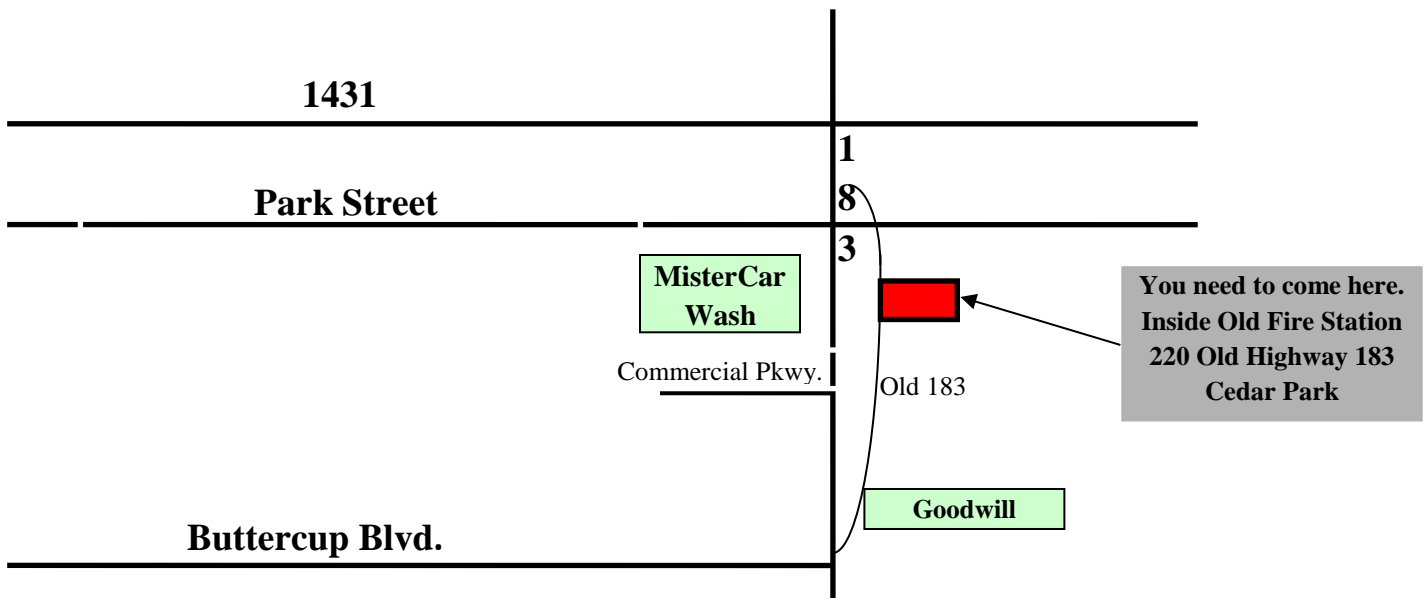
***Call 512-506-1795 or 512-401-5520***

***REPORT TO: 220 Old Highway 183 (Old Fire Station),  
Cedar Park, TX***

- ❖ **Work days are 7 days a week during the following times:**  
**Arrive 10 minutes before the shift you are working and bring your court paperwork with valid identification.**

Monday – Sunday: Full days are from 7:00 am – 3:30 pm with ½ hour lunch  
Half days are from 7:00 am – 12:00 pm or 12:30 pm – 3:30 pm

- ❖ ***Wear comfortable covered shoes, pants, and shirt and be aware they will get dirty. No sandals. No Shorts. No tube tops. No muscle shirts or clothing with offensive, obscene, suggestive words or pictures. If not properly dressed, you will be sent home.***
- ❖ **No iPods, no cell phones allowed**
- ❖ **You may work half days if needed, however must work a full session unless you are completing your hours.**
- ❖ **Work includes cleaning parks, painting, trimming, and general labor.**
- ❖ **You may bring your lunch or money to buy lunch.**
- ❖ **Please report for community service ten minutes early.**
- ❖ **If you have any questions, please call 512-506-1795 or 512-401-5520.**



City of Cedar Park – Field Operations  
**COMMUNITY SERVICE**  
*Must be at least 18 years old*

***AN APPOINTMENT IS NOT NEEDED***

***REPORT TO: 2401 Brushy Creek Loop), Cedar Park, TX***

- ❖ Work days are 5 days a week during the following times:  
Arrive 10 minutes before the shift you are working and bring your court paperwork with valid identification.

Monday through Friday: 8:00am to 12 noon and 1:00pm to 5:00pm

- ❖ *Wear comfortable covered shoes, pants, and shirt and be aware they will get dirty. No sandals. No Shorts. No tube tops. No muscle shirts or clothing with offensive, obscene, suggestive words or pictures. If not properly dressed, you will be sent home.*
- ❖ No iPods, no cell phones allowed
- ❖ You may work half days if needed, however must work a 4 hour session unless you are completing your hours.
- ❖ Work includes cleaning parks, painting, trimming, and general labor.
- ❖ You may bring your lunch or money to buy lunch.
- ❖ Please report for community service ten minutes early.
- ❖ If you have any questions, please call 512-401-5566

